



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Larry J. Monteilh, Executive Officer  
Clerk of the Board of Supervisors  
383 Hall of Administration  
Los Angeles, California 90012

All Department/District Heads

At its meeting held October 5, 1993, the Board took the following action:

67

The following matter was called up for consideration:

Director of Mental Health's recommendation to approve Appropriation Adjustment to add \$1,804,000, from unexpended Federal Emergency Management Agency nine-month grant funds to the Department's Fiscal Year 1993-94 budget.

Supervisor Molina made the following statement:

"There have been a number of instances over the past year where the Board of Supervisors has been notified of unspent grant funds in various County departments. The FEMA funds in the Department of Mental Health and TB funds in the Department of Health Services are two examples.

"A mechanism is required to ensure a proper review of expenditures so that funds can be reallocated and the services for which they were intended can be provided before the end of the grant period."

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**Syn. 67 (Continued)**

**Therefore, on motion of Supervisor Molina, seconded by Supervisor Edelman, unanimously carried, the Board took the following actions:**

- 1. Adopted the Director of Mental Health's attached recommendation;**
- 2. Established the policy that each Department Head, in conjunction with the Chief Administrative Officer, shall establish a review of grant expenditures at the midpoint of the allocation period and establish a plan to ensure full utilization of all funds, either through reorganizing internally or contracting with the private sector; and**
- 3. Determined that language shall also be placed in each contract, in the event that services are provided through contractors, that establishes this review process and allows for reallocation if necessary.**

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Attachment

Copies distributed:  
Each Supervisor